



## Scott Spouses' Club Scholarship Application

Welcome to the 2023-2024 Scholarship Program of the Scott Spouses' Club (SSC). Each year, the SSC acknowledges and rewards outstanding academic achievement and community involvement as part of its charitable program. Financial assistance for study at higher learning institutions is available to eligible applicants who are dependents of United States military members of any rank. Scholarship awards will be presented to local graduating military dependent high school seniors and local military spouses.

**All applications must be received by Friday, February 9, 2024.  
Hand delivered applications will NOT be accepted.**

Additional information may be obtained from the Scott Spouses' Club website: [www.scottspouseclub.com/scholarships](http://www.scottspouseclub.com/scholarships). Please read all guidelines, policies, procedures, and requirements before applying and use the checklist to guide you through the application process. If you have any questions, please contact the Scholarship Chair at [scholarships@scottspouseclub.com](mailto:scholarships@scottspouseclub.com).

Thank you, and good luck!

### **POLICY**

1. The SSC will award academic scholarships to qualified applicants if monies permit in each of the following categories:
  - Category I: Eligible military dependent high school senior seeking post-secondary education.
  - Category II: Eligible military spouse entering or continuing education
2. Eligibility for an SSC scholarship is restricted to dependents of a United States military member who meet the criteria below:
  - Dependent or military member (active duty, reserve, guard) must be assigned to Scott AFB, IL, or live within 50 miles of Scott AFB
  - OR dependent or military member (retired, POW/MIA, or deceased) must live within 50 miles of Scott AFB
3. Applicants are not eligible to receive an SSC scholarship if they meet any one of the following criteria:
  - Have received a full scholarship to an accredited 2- or 4-year college or university, vocational, or technical school
  - Have been accepted to a military service academy
  - Are previous SSC scholarship recipients, or
  - Have accepted another military spouses' club scholarship from any other base
  - Are members of the Scholarship Committee or dependents of a member of the Scholarship Committee. Members of the Scholarship Committee and their dependents can become eligible if they resign from the committee. The departing member will appoint a replacement that the Scholarship Committee approves.



## **Scott Spouses' Club Scholarship Application**

4. The scholarship awards are based on the following criteria: scholastic ability, extracurricular activities, service and citizenship activities, work experience, character references, and personal essay. Financial need is not considered.
5. The scholarship must be used by the recipient at an accredited 2- or 4- year college or university, vocational, or technical school during the 2024-2025 academic year (Summer & Fall 2024 or Spring 2025). In addition, scholarships may be used at a school pending accreditation by an organization approved by the US Department of Education. Payments cannot be used for coursework already completed and will not be paid to the recipient to compensate for coursework previously completed.
6. The Selection Committee will be comprised of non-SSC members that may include, but are not limited to representatives from education, business, social services, and other community members. Two alternate committee members may be chosen to assist in the event a Selection Committee member cannot participate.
7. Recipients and non-recipients will be notified by mid-April. At the beginning of May, the SSC will recognize all recipients.
8. The SSC Charitable Treasurer will issue a check in the full amount of the scholarship payable to the educational institution that has verified the recipient's enrollment. The Scholarship Chair will forward this check after receiving all necessary information from the recipient and the educational institution. Any SSC scholarships not claimed by October 7, 2024, will be forfeited, and the funds will revert to the SSC Charitable Association (SSCCA).
9. Sponsored scholarships from SSC's partnering organizations may have additional requirements for funds disbursement along with varying forfeiture dates.
10. All submitted materials will become the sole property of the SSC and will be retained for one full year from the selection date. At the end of that year, all applications and supporting documents will be destroyed.
11. Incomplete or inaccurate applications will not be considered and will be disqualified.
12. An email notification will be sent when a completed application is received.
13. Hand delivered applications will NOT be accepted.
14. Scott Spouses' Club is not responsible for any lost applications in the mail.



## Scott Spouses' Club Scholarship Application

### CHECKLIST

Please arrange material in the following order.

- \_\_\_\_ Part I: **Application Form** Type or print legibly when filling out the application form. Be sure to provide all information requested and appropriate signatures. Note: High school seniors need a sponsor's signature. A missing signature may be deemed an incomplete application.
- \_\_\_\_ Part II: **Verification and Transcript**
- A) Copy of utility or cable bill for proof of residence with current address
- B) Applicant must be listed on readable photocopy (front and back) of one of the following:
- Military orders (please black out SSN)
  - Commander's Letter
  - DEERS DD form 1172-2 or letter from the Defense Manpower Data Center (DMDC) Support Office verifying the applicant's dependent status
  - \*\*\*Military ID **WILL NOT** be sufficient \*\*\*
- C) Official, sealed transcript mailed with application or mailed separately from school or clearinghouse. For high school seniors this will be an official high school transcript. For military spouses this will be any post high school work completed or high school transcript if entering higher education for the first time. Please include all institutions.
- \_\_\_\_ Part III: **Extracurricular Activities** Using the Part III form, list extracurricular activities in which you have participated. These may include but are not limited to sports, band, theater, school clubs, after-school programs, etc. For spouses it may be clubs or organizations in which you are a member. Please limit these to high school for seniors and 5 years for military spouses.
- \_\_\_\_ Part IV: **Service, Citizenship, Volunteer and Work Activities** Using the Part IV form, list all service, citizenship, volunteer, and work activities in which you have participated. These may include, but are not limited to scouts, faith-related activities, community volunteer, and/or paid employment. Please limit these to high school for seniors and 5 years for military spouses.
- \_\_\_\_ Part V: **Personal Essay** On a separate piece of 8 1/2" x 11 white paper, answer the essay question to the best of your ability. The essay should be one page in length, single-spaced, typed, 1-inch margins, Times New Roman, font size 12. **Do not put your name on or in the essay.** Please re-type the question on top of the page. Attach your essay to this application packet.
- \_\_\_\_ Part VI: **Recommendation letters** Please include at least two letters from people other than relatives. The letters must include a telephone number where the recommender may be reached.

#### Mail to:

SSC Scholarship Committee  
ATTN: Scholarship Chair  
P. O. Box 25037  
Scott AFB, IL 62225



**Scott Spouses' Club  
Scholarship Application**

**PART I**

Applicant's Name:

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*First* *Middle* *Last*

Home Address:

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*Street* *City/State* *Zip Code* *County*

Applicant's E-Mail Address: \_\_\_\_\_

Applicant's Cell Phone Number: \_\_\_\_\_

Military Sponsor:

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*Rank (AD/Ret)* *Full Name* *Relationship to Applicant*

Sponsor's Work Address:

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\_\_\_\_\_ OR \_\_\_\_\_  
*Office Symbol (Active Duty)* *Company Name (Retired)*

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*Street* *City/State* *Zip Code* *County*

Home Phone Number: \_\_\_\_\_ Sponsor's Work Phone Number: \_\_\_\_\_

Sponsor's E-mail Address: \_\_\_\_\_

**High Schools Attended (Seniors) High School and High School/Post High School (Spouses)**

Name	City/State	Dates Attended



## Scott Spouses' Club Scholarship Application

**Scholarship Category: (Please check the scholarship for which you wish to apply.)**

Category I: Eligible military dependent post-secondary school bound high school senior

Institutions which you have applied \_\_\_\_\_

Intended Major or Field of Study \_\_\_\_\_

Category II: Eligible military spouse entering or continuing education

Institutions which you have applied or are attending and will use the scholarship towards \_\_\_\_\_

Intended Major or Field of Study \_\_\_\_\_

I/We certify this application, and all supporting documents are complete and accurate to the best of our knowledge. I/We consent to verification of this information as needed, including dependency, through military records. I/We acknowledge that any misrepresentation or falsification of facts or records will make the applicant ineligible to receive a SSCCA scholarship at any time.

Applicant's Signature

Sponsor's Signature  
(Category I: High School Students Only)

Date

Will the Post 9/11 GI Bill fund any of your education? \_\_\_\_\_

What percentage of your overall education will be covered by the Post 9/11 GI Bill? \_\_\_\_\_



## Scott Spouses' Club Scholarship Application

### PART II

- A. Copy of utility/cable bill for proof of residence with current address.
- B. Applicant must be listed on readable photocopy (front and back) of one of the following:
- Military orders (please black out SSN)
  - Commander's Letter
  - DEERS form verifying the applicant's dependent status
- C. Official Transcripts – Official, sealed transcripts must be received by **February 9, 2024**.

#### **Category I Applicants (Military dependent high school senior):**

Please fill out the following to the best of your knowledge:

Class Rank \_\_\_\_\_ out of \_\_\_\_\_

GPA: Un-weighted \_\_\_\_\_ Weighted \_\_\_\_\_

High School Counselor's Name \_\_\_\_\_ Phone number \_\_\_\_\_

#### **Category I (High School) and Category II (Military Spouse) Applicants:**

Please check how we will receive your official transcript:

Sealed and Enclosed \_\_\_\_\_ Mailed by school to address shown below \_\_\_\_\_ Other \_\_\_\_\_

#### **Category II (Military spouse entering or continuing education) Applicants:**

Please have all official, sealed transcripts from colleges, universities, and other institutions that you have attended mailed to the address below. High school transcripts not required unless entering college for the first time.

SSC Scholarship Committee  
ATTN: Scholarship Chair  
P. O. Box 25037  
Scott AFB, IL 62225



**Scott Spouses' Club  
Scholarship Application**

**PART III – Extracurricular Activities (Continue on a blank sheet if you exceed the space provided.)**

<i>Activity Name/Position Held</i>	<i>Dates</i>	<i>Hours per Week</i>	<i>No. of Weeks</i>	<i>Total Hours</i>
<i>e.g., Member, Secretary, President, Co-Captain, etc.</i>	<i>01 Aug 2017- 01 May 2018</i>	<i>20 hours per week</i>	<i>40 weeks</i>	<i>800 hours</i>

**PART IV – Service, Citizenship, Volunteer and Work Activities (Continue on a blank sheet if you exceed the space provided.)**

***Service, Citizenship and Volunteer Activities***

<i>Activity Name/Position Held</i>	<i>Dates</i>	<i>Hours per Week</i>	<i>No. of Weeks</i>	<i>Total Hours</i>
<i>e.g., Member, Secretary, President, Co-Captain, etc.</i>	<i>01 Aug 2017- 01 May 2018</i>	<i>20 hours per week</i>	<i>40 weeks</i>	<i>800 hours</i>

***Paid Employment (Continue on a blank sheet if you exceed the space provided.)***

<i>Company Name/Position Held</i>	<i>Dates</i>	<i>Hours per Week</i>	<i>No. of Weeks</i>	<i>Total Hours</i>
<i>e.g. Company Name: Doe Grocery Store</i>	<i>01 Aug 2017- 01 May 2018</i>	<i>20 hours per week</i>	<i>40 weeks</i>	<i>800 hours</i>



**Scott Spouses' Club  
Scholarship Application**

<i>Contact Name: John Doe</i> <i>Phone Number: 618-222-4444</i>				
<i>Company Name:</i> <i>Contact Name:</i> <i>Phone Number:</i>				
<i>Company Name:</i> <i>Contact Name:</i> <i>Phone Number:</i>				
<i>Company Name:</i> <i>Contact Name:</i> <i>Phone Number:</i>				

**PART V – Essay Question**

Submitted essay format should be on a separate piece of 8 1/2" x 11 white paper, one page in length, single-spaced, typed, 1-inch margins, Times New Roman, font size 12. **Do not put your name on the essay.** Please re-type the question on top of the page. Attach your essay to this application packet.

**Essay for Category I: College-bound high school senior**

How does growing up in a military family influence your view on being a good citizen and how does that influence prepare you for the future?

**Essay for Category II: Military spouse entering or continuing education**

How have your experiences as a military spouse affected the way you see the world and impacted your educational goals?

**Thank you for submitting your application for consideration.**